



REQUEST FOR QUALIFICATIONS

2014 Engineering Services Work Order Contract (Governmental)

Solicitation No.: Q-14-009-MF

Addendum 2 | October 1, 2014

CHANGES TO THE RFQ

- 1. Change to the Name of the Solicitation from:**
2014 Engineering Services Work Order Contract.

Is amended to read:

2014 Engineering Services Work Order Contract (Governmental).

The name as listed above and on the title of this Addendum is the formal and final name for the solicitation.

- 2. Change to the Good Faith Effort Plan Form, page 3. The paragraph currently reads:**
In order to verify a proposer's good faith efforts, please provide to SAWS copies of the written notices to all firms contacted by the proposer for specific scopes of work identified in relation to the subcontracting/supply opportunities in the above named project. Copies of said notices must be provided to the SMWB Program Manager within five (5) business days after the response is due. Such notices shall include information on the plans, specifications, and scope of work.

Is amended to read:

In order to verify a proposer's good faith efforts, please provide to SAWS copies of the written notices to all firms contacted by the proposer for specific scopes of work identified in relation to the subcontracting/supply opportunities in the above named project. Copies of said notices must be provided to the SMWB Program Manager **at the time** the response is due. Such notices shall include information on the plans, specifications, and scope of work.

END CHANGES TO THE RFQ

QUESTIONS AND ANSWERS

1) Will or could the scope of service include either the engineering evaluation of water storage tanks, the design and preparation of technical specifications for rehabilitation of existing water storage tanks and/or project representation during water storage tank rehabilitation projects?

A. This RFQ is for Governmental Services only.

2) I had a question concerning the RFQ 2014 Unspecified Engineering Services (Governmental). We noticed that our previous submittals were larger than 10mb. Will SAWS allow us to provide a download link (dropbox or ftp) for the SOQ or can we deliver a CD with our electronic SOQ?

A. Please submit your Proposal/Submittal according to the instructions as listed in the RFQ. We anticipate no need for deviations from the instructions.

3) Is it necessary for our subconsultants to submit W9 forms, insurance requirements and proof of insurability, conflict of interest questionnaire, security procedures acknowledgement, and the sample contract acknowledgement? Or are these only required from the prime consultant?

A. No, subconsultants are not required to submit required forms. Only the Prime Consultant is required to do so.

4) We would like to clarify if the resumes that are necessary for the proposal are to be included as a part of the maximum 30 page count, or if they can be included in an addendum at the end of the RFP?

A. Resumes are a part of the 30 maximum page count.

5) Would it be possible to get the required forms in Word format? This will make it much easier to meet the file size requirements for the final .pdf submittal.

A. The forms have been placed on the website in fillable PDF for easier use.

6) Due to the maximum file size, we feel that we may be limited in our response. Would it be possible to deliver the submittal on a thumb drive by hand? It would still be a digital format, but would allow us to respond fully.

A. No, all submittals are to be emailed. Once the proposal is complete, you should be able to condense the file size to under the required limitation of 10MG.

7) Does the CIQ (form) need to be completed for each of the sub consultants in addition to the prime consultant?

A. Only the Prime Consultant would fill this form out.

8) Regarding Addendum #1 that was posted, would you please verify the correct name for the RFQ? The name at the top of the Addendum reads, '2014 Engineering Design Services Work Order Contract', but the name was amended to read, '2014 Engineering Services Work Order Contract'. Adding to the confusion, the website has the name listed as '2014 Engineering Services Work Order Contract (Governmental)'.

A. 2014 Engineering Services Work Order Contract (Governmental) is the correct name.

9) I have a question about Addendum 1 that came out on Friday. It looks like the Addenda modifies the proposal from Governmental to all engineering services, but when I open the conformed RFQ, it still reads (Governmental) on the cover. Is the intent for this SOQ to serve as a proposal for any of SAWS various engineering needs (water, wastewater pipelines, pump stations, treatment etc) or should the proposal still be focused on Governmental type work?

A. This RFQ is for Governmental Services only related to the replacement, adjustment and installation of water, wastewater and recycled water facilities in the City of San Antonio, Bexar County, TxDOT and other governmental agencies' rights-of-ways.

END QUESTIONS AND ANSWERS

No other items, dates, or deadlines for this RFQ are changed.

END ADDENDUM 2